

Bonnyville Municipal Library Board Meeting

Agenda for May 2, 2023

**Location: Bonnyville Town Office @
5:00 PM**

**In attendance: Jo-Anne Cooper, Neil Langridge, Leila Brosseau,
Darcy Skarsen, Brian McEvoy
Regrets: Scott Kovatch
Administration: Nicole Labrie**

Item	Topic	Action Required
1.0	Call to order <ul style="list-style-type: none">• Jo-Anne Cooper at 4:59 PM <p>The Town of Bonnyville Municipal Library Board acknowledges that where we are today is on the traditional lands, meeting grounds and traveling routes of the Cree, Denesuline, Metis and Inuit Nations. This territory is known today as Treaty 6 Territory. We pay our respects to the Cree, Denesuline, Metis and Inuit ancestors of this place and reaffirm our relationship with one another.</p>	
2.0	Adoption of Agenda <ul style="list-style-type: none">• Brian McEvoy- unanimous	
3.0	Adoption of Minutes <ul style="list-style-type: none">• April 2023: Leila Brosseau – unanimous	
4.0	Old Business <p>4.A. Reserve Fund Policy</p> <ul style="list-style-type: none">• No new information at this time• Tabled	
5.0	New Business <p>5.A. Hours of Service Policy</p> <p>5.B. Resource Sharing Policy</p> <ul style="list-style-type: none">• Nicole will amend to include social media in point 3 of policy <p>5.C. Resources for Print Disabled Patrons Policy</p> <ul style="list-style-type: none">• Nicole will amend to have definition of “print disabled” at beginning of policy	

	<p>5.D. Collection Development Policy</p> <p>5.E. Confidentiality of User Records Policy</p> <ul style="list-style-type: none"> • Brian moved to bulk approve policies – unanimous • Jo-Anne moved to accept all proposed policies as presented with suggested amendments – unanimous <p>5.F. OROS Grant Update</p> <ul style="list-style-type: none"> • Nicole recommends accepting the grant. She will look into NLLS resources to help begin outreach. • Brian moved to accept and sign the MOU for the grant – unanimous <p>5.G. Addiction in the Workplace Seminar</p> <ul style="list-style-type: none"> • Neil Langridge proposes to take the funds out of the Staff Development funds rather than Board Expenses to keep tracking accurate • With this change, no need to make a motion as Manager can attend training without board motion <p>5.H. MCSNet Proposal – added to agenda by Jo-Anne</p> <ul style="list-style-type: none"> • Darcy Skarsen spoke with someone at MCSNet who proposed working with them, Nicole reached out to Tim Kuelker at NLLS for recommendations on if the library should work with MCSNet. Tim recommended that the library stick with SuperNet, but did say that other libraries in the system do run two systems. • The Board asked if Nicole could reach out to the libraries to see what their costs were like, how they maintain the second system, etc. • Nicole recommended proceeding as normal • Tabled due to not enough information 	<p>Nicole</p> <p>Nicole/Jo-Anne</p> <p>Nicole</p>
6.0	Manager & Programmer Reports	
7.0	<p>Board Member Reports</p> <ul style="list-style-type: none"> • Brian – Town council will not move forward with an additional board member mid-cycle. They will revisit in October at their 	

	<p>organizational meeting. He mentioned the letter was relatively well-received but too specific to location. If a new member is appointed, the position will be open to anyone.</p> <ul style="list-style-type: none"> • Neil – Request for security system was approved, a letter will come soon confirming it. Town has a reserve fund set aside for the library for things like this and they support the Library asking for help with concerns. • Leila – Attending programs and the library regularly. Her kids love attending Pokemon League. She is happy to support us and keep up the good work. 	
8.0	Enclosures	
9.0	<p>Next Meeting</p> <ul style="list-style-type: none"> • June 6 at 5 PM – Library Lounge • James MacDonald, Executive Director at NLLS will be joining us • Zoom link to be provided 	Nicole
10.0	<p>Adjournment</p> <ul style="list-style-type: none"> • Neil at 6:02 PM 	