

## **Bonnyville Municipal Library Board Meeting**

**Agenda for January 3, 2023**

**Location: Bonnyville Library @5:00 PM**

**Zoom**

**In attendance:** Jo-Anne Cooper, Scott Kovatch, Brian McEvoy, Kathy Roy, Neil Langridge

**Absent:** Darcy Skarsen

**Administration:** Nicole Labrie, Manager

**Special Guests:** Jessie Morris

**Call to Order 5:11 PM by Jo-Anne Cooper**

### **1. Land Recognition:**

The Town of Bonnyville Municipal Library Board acknowledges that where we are today is on the traditional lands, meeting grounds and traveling routes of the Cree, Denesuline, Metis and Inuit Nations. This territory is known today as Treaty 6 Territory. We pay our respects to the Cree, Denesuline, Metis and Inuit ancestors of this place and reaffirm our relationship with one another.

### **2. Board Training with Jessie Morris – Member Library Services Manager, Northern Lights Library System**

*6 PM Board training ends, January Board Meeting begins*

### **3. Adoption of Agenda**

- a. Jo-Anne adds 6D Staff Vulnerable Sector Check follow-up, Brian McEvoy moves to accept as amended - unanimous

### **4. Adoption of Minutes**

- a. December 6, 2022
- b. Correction to Library anniversary – it is the 60<sup>th</sup> anniversary, not the 70<sup>th</sup>
- c. Motion to adopt as corrected, Brian moves - unanimous

### **5. Old Business**

- a. Direct Energy bill
  - i. Voted electronically, majority
  - ii. Neil Langridge motions to ratify – carried
- b. Purchase of Accounting Software (Sage) subscription
  - i. Jo-Anne moves to purchase on month by month basis for 2023 - unanimous
- c. GIC Maturing
  - i. Kathy Roy motion to roll over GIC – unanimous
  - ii. Minutes must be signed by 2 members of the board, taken to bank
- d. Staff vulnerable sector check
  - i. Tabled

### **6. New Business**

- a. PLSB Annual Survey
  - i. Nicole will fill out survey and bring to next meeting
- b. Library Partnership Form & Smartboard

- i. Nicole will investigate more promotion aspects for smartboard
  - c. Gervanna Stephens' education proposal
    - i. Tabled, Nicole will do more research
  - d. Increasing Part-Time Staff Hours
    - i. No need to vote, no increase in staffing budget

**7. Manager & Programmer Reports**

- a. No Programmer report at this time

**8. Board Members Reports**

- a. Kathy Roy – resigning as trustee as of today
  - i. Town will advertise position
- b. Treasurer
- c. Neil – asks about licenses for e-books, can we take from allotment for simultaneous usages instead of purchasing single user copies
  - i. Jessie Morris, NLLS – yes, we can purchase books from allotment, Nicole must request multi-user copies

**9. Enclosures**

- a. Reference Questions – not supplied, not provided in time
- b. Financial Tracking Journal
- c. Plan of Service

**10. Next Meeting**

- a. February 7, 2023

**11. Adjournment – Jo-Anne motion to adjourn, 7 PM**